



2017-18 HERITAGE HIGH SCHOOL OFF-CAMPUS LUNCH PERMIT

This form is to acknowledge that _____ Last name First name Grade

will have the privilege to leave campus during their lunch period as long as the following conditions are met:

- Student must be passing all courses and have Senior or Junior status.
Students may not have any outstanding fines or fees from a previous year. All fines and fees are posted in PowerSchool. Fines and fees must be cleared in July.
The student will not take students off campus who are not authorized to leave.
Car troubles are not an excused tardy
The student will return to school for the remainder of the school day. Note: if a student becomes ill while off campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parental note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
The student will maintain an acceptable conduct record in accordance with the policies of WCPSS and Heritage High School.
The student will return to class on time. Students accruing multiple tardies returning from lunch will lose their off-campus lunch pass for a week and upwards to a semester if they continue.
Students are not permitted to walk off campus or ride a bicycle off campus; they must be in a car.
The student and parent/guardian are responsible for where the student goes for lunch and for transportation.
Students may not enter the cafeteria when they return to school nor may they purchase food to be brought back to school for themselves or students without an off-campus lunch pass.
Littering on public or private property will result in the revocation of the lunch pass and disciplinary action.
Students must have their lunch pass on their person to leave campus. Students may not leave without it.
The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.
Initial cost of an off-campus pass is \$5.00. Replacement cards are \$25.00 with a 48 hour processing period.

Students exercising off-campus lunch privileges are subject to the rules of student conduct applicable during the regular school day. The abuse of any of these provisions will result in a suspended or terminated off-campus lunch permit and other possible disciplinary consequences.

The \$5 fee can be paid online beginning July 12th or paid on August 16th and 17th by cash, check or money order at Heritage High School. ONLY PAPERWORK IS DUE BEFORE AUGUST 9th. If you do not turn your paperwork in by August 9th, you must wait until the first week of school and allow a 24 hour processing time.

Table with 3 columns: AUGUST 9, 2017 ALL PAPERWORK DUE; AUGUST 16, 2017 11:00 -2:00 SENIORS OR JUNIORS; AUGUST 17, 2017 11:00 -2:00 SENIORS OR JUNIORS

Parental permission (signature) must be conducted in front of a notary or school personnel.

I have read and understand the Off-Campus Lunch Policies and agree with the stated conditions.

Student Signature

I have read and understand the Off-Campus Lunch Policies and agree with the stated conditions.

Parent Signature School Personnel

(Notary below if not signed in front of school personnel)

I, _____, a Notary Public for said County and State do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand official seal this, the _____ day of _____, 20_____

My commission expires _____, 20_____